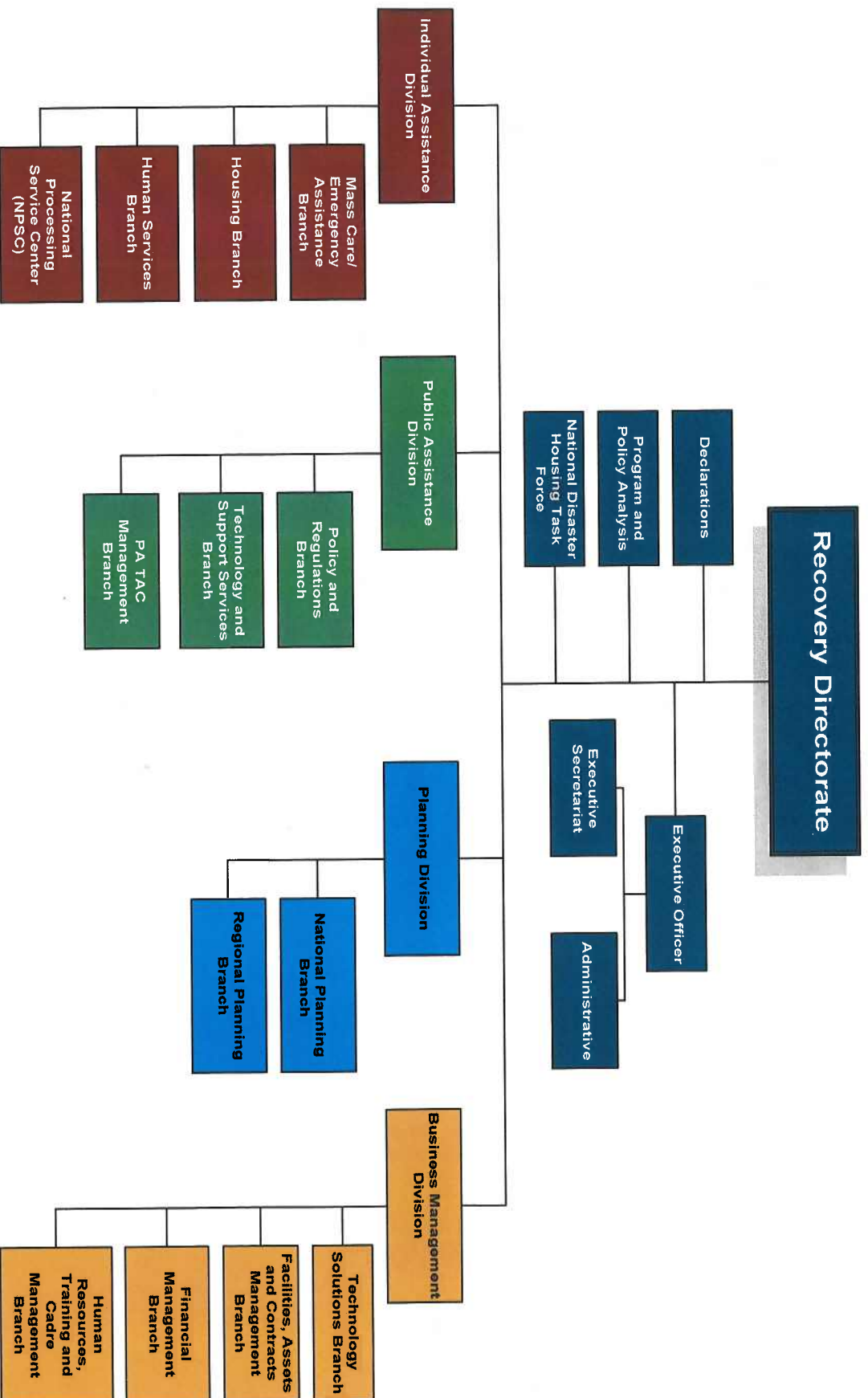


Recovery Directorate Organization



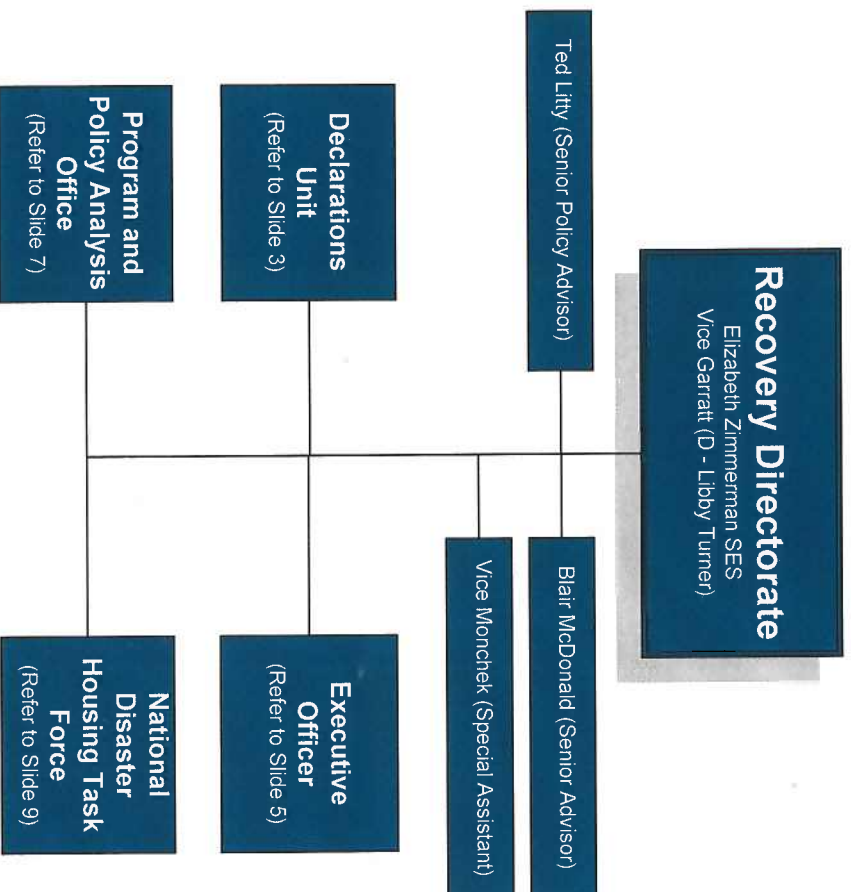
CORE Mission: The Recovery Program ensures that individuals and communities affected by disasters of all sizes are able to return to normal function with minimal suffering and disruption of services.



FEMMA

Recovery Directorate

Office of the Assistant Administrator



FEMA

D - Detailed

Recovery Directorate

Office of the Assistant Administrator



FEMMA

CORE Mission: To ensure that each Gubernatorial request for Presidential major disaster or emergency declarations and all other related actions to include appeals and cost share adjustments under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. §§ 5121-5207 (the Stafford Act) are processed expeditiously, and to provide guidance to the Regional Recovery Division Directors in assisting the States in developing a request for supplemental Federal assistance.

Declarations Unit

Declarations Unit

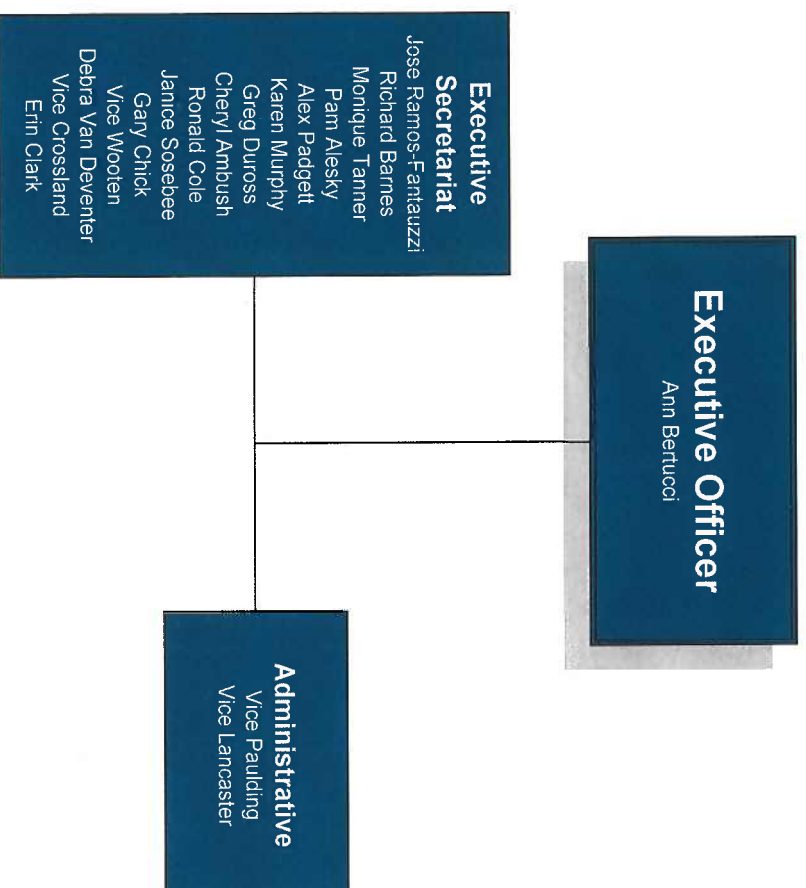
- Analyze and process disaster declaration requests



FEMA

Recovery Directorate

Office of the Assistant Administrator



CORE Mission: To ensure appropriate and expeditious action on all correspondence, taskings and initiatives addressed to and from the Recovery Directorate.



FEMA

Executive Officer

Executive Secretariat

- Manage and respond to Recovery correspondence and non-program specific emails
- Manage and respond to Recovery Questions for the Record
- Review and distribute daily news clips for Recovery-related items with national implications
- Edit documents for the Recovery Directorate and other internal FEMA partners

Administrative Staff

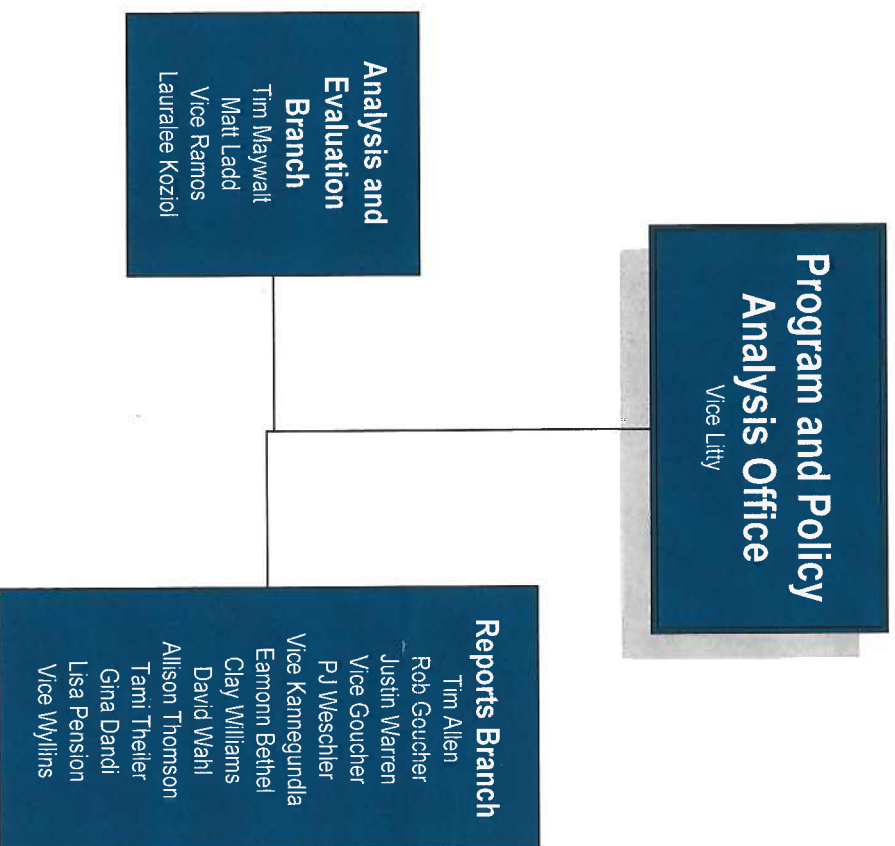
- Provide executive level administrative staff support to the Assistant Administrator's office to include travel, preparation of correspondence, scheduling, reception, and protocol
- Monitors and oversees all scheduling activities for the Office of the Assistant Administrator to include the Assistant Administrator, Deputy Administrator, Senior Policy Advisor, and Executive Officer calendars
- Ensures that appointments are controlled and scheduled in a manner consistent with organizational objectives



FEMA

Recovery Directorate

Office of the Assistant Administrator



CORE Mission: To enhance the Recovery Directorate's long-term direction and program performance, and to facilitate integrated strategic planning, analysis, and decision-making.



FHMA

